



Ilketshall St Andrew Parish Council

You are summoned to attend the Annual Meeting of the Parish Council for Ilketshall St Andrew

Held at the village hall 15th May 2023 at 7.30pm

Tina Newby

Clerk to ISA Parish Council
5th May 2023

Agenda

Members of the public and press are welcome to attend.

1. **To elect a Chairman and the signing of the DAO form.**
2. **To elect a Vice-Chairman if considered necessary.**
3. **Apologies** – to consider accepting apologies for absence.
4. **Declarations – Pecuniary and Other:** To record declarations of interest from Members for any item to be discussed under pecuniary and other.
5. **Minutes** – confirmation and signing of the minutes of last meeting held on 3rd April 2023.
6. **To consider Co-opting Councillor vacancies.**
7. **To discuss any outstanding items from previous meetings not on this agenda.**
 - a. Update on Quiet Lanes.
 - b. Update on Shipmeadow Solar Farm
 - c. Update on Top Road speeding issues.
 - d. Update on Additional seating at Playground.
 - e. Update on Methodist Church being empty.
 - f. Update on the ownership of the Defibrillator and training.
 - g. Update on the Outstanding Issue in Banters Lane.
8. **Adjournment** – Standing orders will be suspended for Public Participation. For information only, total of 3 minutes per member.

Opportunity for District Councillor and County Councillor to speak.

Resume Standing Orders

9. **To review and adopt the necessary policies for the smooth running of the Parish Council:**
 - a. Standing Orders
 - b. Financial Regulations
 - c. Risk Management
 - d. LGA Code of Conduct
 - e. Small Parish Councils Planning Policy
 - f. To note that other policies will be reviewed over time.

10. **To Discuss the adoption of the General Power of Competence.**
11. **To discuss any planning applications**
12. **To discuss any highways issues**
13. **To discuss and agree the finances:**
 - a. AGAR To agree the Exemption Certificate
 - b. AGAR To agree the Internal Audit Report
 - c. AGAR To agree the Annual Governance Statement
 - d. AGAR To agree the Accounting Statement
 - e. To agree the Internal Audit Report, if completed
 - f. Payments for the month
 - g. Update on the finances for 2023-24
14. **To discuss the other meetings held between the Parish Council meetings:**
 - a. Village Hall Report
 - b. Commons and Land Management Company

Fina Newby

Clerk

0772 678 0601

Email: isaparishcouncil@gmail.com

Website: <http://ilketshallstandrewparishcouncil.org/>